

# Black Oak Mine Unified School District

## Agenda

### Regular Meeting of the Board of Trustees



Regular Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Thursday, March 12, 2020

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

# Details

**Board Members:**

Ronnie Ebitson  
Joe Scroggins  
Bill Drescher  
Jeff Burch  
Darcy Knight

## **1. 6:15 pm - CALL TO ORDER**

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### **1.1 Public Comment on Closed Session Items**

## **2. 6:15 pm - CONVENE TO CLOSED SESSION**

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### **2.1 Confidential Student Matter - Interdistrict Transfer Appeal Student #01-2020**

### **2.2 Confidential Student Matter - Interdistrict Transfer Appeal Student #02-2020**

### **2.3 Confidential Student Matter - Stipulated Expulsion Contract Student #01-2020**

### **2.4 Personnel Matter - Resolution # 2020-06 Non-Reelection of Probationary Certificated Employee(s)**

### **2.5 Personnel Matter - Classified Resignation**

### **2.6 Personnel Matter - Certificated Resignation**

### **2.7 Personnel Matter - Certificated Retirement**

### **2.8 Certificated Employment - .5 FTE Home School Teacher**

Vote on in Open Session under the Consent Agenda

### **2.9 Classified Employment - .5 FTE Utility Maintenance**

Vote on in Open Session under the Consent Agenda

### **2.10 Short Term Employment - Cheer Adviser**

Vote on in Open Session under the Consent Agenda

### **2.11 Negotiations**

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

### **2.12 Superintendent's Evaluation**

## **3. 7:00 pm - RECONVENE OPEN SESSION**

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### **3.1 Roll Call**

### **3.2 Pledge of Allegiance**

### **3.3 Disclosure of Action taken, if any, in Closed Session**

### **3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly

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identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

#### **4. COMMUNICATIONS**

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##### **4.1 Written**

##### **4.2 Public Comment**

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

#### **5. BOARD RECOGNITIONS**

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##### **5.1 Excellence in Education**

#### **6. REPORTS**

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##### **6.1 Black Oak Mine Teachers Association**

##### **6.2 California School Employees Association**

##### **6.3 Student Representative Report**

##### **6.4 Facilities, Maintenance, Operations, and Transportation**

##### **6.5 Site Administrators**

##### **6.6 Superintendent**

#### **7. INFORMATION AND DISCUSSION**

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##### **7.1 Corona Virus Information**

EXPLANATION: The Board of Trustees will discuss guidance and emergency planning regarding the corona virus.

##### **7.2 El Dorado County School Board Association Recognition Dinner**

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**EXPLANATION:** The Black Oak Mine Unified School District nominated two individuals in two separate categories. Both nominations have been accepted to receive awards from the EDCSBA. The Board of Trustees will discuss who will be attending the awards ceremony on March 30, 2020.

**BACKGROUND:** Annually, the El Dorado County School Board Association holds an awards ceremony to recognize individuals nominated by districts and or school boards. There are five categories in which districts and school boards can nominate individuals. Nominations are sent to the EDCSBA and a panel reviewing the nominations chooses one recipient in each category to receive an award.

### **7.3 CSBA Board Policy Updates**

**EXPLANATION:** The Board of Trustees will review the following CSBA updated/revised Board Policies. Links comparing the proposed policy and the current at enclosed. The left panel is the existing policy and the right panel is the recommended update from CSBA. The attached policies are the district's recommendation for revised policy.

**BACKGROUND:**

BP 5144 - Policy updated to reflect NEW LAW (AB 2657) which prohibits seclusion and behavioral restraint of students as a means of discipline, and to encourage staff development regarding equitable implementation of discipline. Regulation updated to revise section on "Detention After School" to more directly reflect state regulations and delete a specific timeline for advance notice to parents/guardians of a student's detention.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=42EB573B-A129-4B60-BE0D-4FD31C989CCD>

BP 5146 - Policy updated to reflect NEW LAW (AB 2289) which requires notification to parents/guardians and to pregnant and parenting students of their rights under the law; authorizes an excused absence for a parenting student to care for a sick child without a physician's note; provides that a pregnant or parenting student is entitled to eight weeks of parental leave, or longer if deemed medically necessary by the student's physician; and authorizes the use of uniform complaint procedures for complaints alleging noncompliance with the law.

<https://www.axiomanalytix.com/Compare/?rdReport=Share&i=74FF453D-4336-44E4-B904-8BCC676C7FFA>

[SAMPLE BP5144.pdf](#)

[SAMPLE BP5146.pdf](#)

## **8. NEW BUSINESS**

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### **8.1 ACTION: American River Charter School Petition**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the American River Charter Petition as presented.

**BACKGROUND:** The 5-year Charter Petition for the American River Charter School (ARCS) is due for renewal prior to the start of the 2020 school year. The ARCS has finalized the petition in advance of required Board action for approval. ARCS Director, David Gleason, has provided the petition which includes the program delivery model, major accomplishments, current and planned initiatives, and school goals as outlined in the ARCS Local Control Accountability Plan.

[American River Charter School 2020 Charter Petition Renewal \(3\).pdf](#)

[Charter 1st Interim - 2019-20 \(1\).pdf](#)

### **8.2 ACTION: Second Interim**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to certify the District's

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financial position as “Positive,” for the Second Interim Report for the period ending January 31, 2020.

**BACKGROUND:** School districts are required to submit Interim Reports for the period ending October 31, 2019 and January 31, 2020 for review and approval by the Board of Trustees. The purpose of these reports is to present an overview of the District’s evolving financial situation and review of adopted budgets to determine whether financial obligations can be met in the current year as well as the subsequent two fiscal years. This report also includes multi-year assumptions that are the building block of the 2020-21 adopted budget. After each report is approved by the Board of Trustees, it is reviewed by the El Dorado County Office of Education.

### **8.3 ACTION: Special Board Meeting Minutes from November 7, 2019**

[11-7-19 Meeting Minutes.pdf](#)

### **8.4 ACTION: Board Meeting Minutes from February 13, 2020**

[2-13-2020 Meeting Minutes.pdf](#)

## **9. CONSENT AGENDA**

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### **9.1 Superintendent requests approval of items 9.2 - 9.16**

#### **9.2 Certification of Athletic Coaches**

**RECOMMENDATION:** It is recommended that the Board of Trustees accept the District Superintendent's certification, in accordance with Title 5, California Code of Regulations, Section 5593, of athletic coaches hired for the 2019-20 school year.

**BACKGROUND:** Title 5, California Code of Regulations, Section 5593: Temporary Athletic Team Coach Qualifications and Competencies applies to any person serving at any grade level as a temporary athletic team coach. In this district, knowledge of rules and regulations, coaching techniques, the ability to work with children and competency for coaches are established by the site administrator during the normal hiring procedure. See the attached worksheet for verification of first aid and CPR certification

[Coaching List 19-20.pdf](#)

#### **9.3 Comprehensive Safety Plans**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Comprehensive School Safety Plans.

**BACKGROUND:** An updated Comprehensive School Safety Plan (CSSP) has been developed for each school site and the district office as per Ed code 32280. Each site has developed their own comprehensive plan and has included staff, parents, and in some cases students, in their planning and approval of their site CSSP. The El Dorado County Emergency Medical System and the El Dorado County Sheriff has been given an electronic read only copy of each school site’s crisis response plans included in the overall CSSP. The electronic copy has been approved by the county EMS staff.

Full copies of the Comprehensive School Safety Plans are available for review at the District Office.

#### **9.4 CSBA Board Policy Second Reading and Adoption**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Policies.

**BACKGROUND:**

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BB 9322 Agenda/Meeting Materials - Bylaw updated to reflect requirement effective January 1, 2019 that districts post a direct link on the homepage of their web site to the current board meeting agenda or to the district's agenda management platform. Bylaw also clarifies that the agenda need not provide an opportunity for public comment on any agenda item that has previously been considered at an open meeting of a committee comprised exclusively of board members.

BB 9324 Minutes and Recordings - Bylaw updated to reflect NEW LAW (SB 1036) which prohibits districts from including in board meeting minutes a student's directory information or a parent/guardian's personal information, as defined, when the student or parent/guardian requests that such information be excluded. Bylaw also includes optional statement that the minutes will summarize topics addressed during the public comment period and need not reflect the names of the individuals who comment.

BP 0420 School Plans/Site Councils - Policy updated to reflect NEW LAW (AB 716) which renames the single plan for student achievement as the school plan for student achievement (SPSA), authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA, and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support. Regulation updated to reflect AB 716 which eliminates the authority to use a school advisory committee other than a school site council to develop the SPSA, allows certain small schools to share a school site council, requires a needs assessment to identify school goals, and, if applicable, requires consultation with the school's English learner advisory committee on review of the SPSA.

BP 0450 Comprehensive Safety Plan - Policy updated to reflect NEW LAW (AB 1747) which requires the California Department of Education (CDE) to post a compliance checklist for developing the comprehensive safety plan and best practices related to reviewing and approving the plan, and requires districts to share their approved comprehensive safety plans with local law enforcement, the fire department, and other first responder entities. Regulation updated to reflect AB 1747, which adds requirements to consult with the fire department and other first responders in developing safety plans and to develop procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on campus and at school-related functions.

BP 0460 Local Control and Accountability Plan - Policy and regulation updated to reflect NEW LAW (AB 2878) which expands the state priority on parent involvement that must be addressed in the local control and accountability plan (LCAP) to include family engagement. Policy also reflects NEW LAW (AB 1808) which requires consultation on plan development with special education local plan administrator(s) and, by July 1, 2019, requires districts to develop a local control funding formula budget overview for parents/guardians in conjunction with the LCAP. Policy reflects NEW LAW (AB 1840) which requires the State Board of Education to expand the LCAP template by January 31, 2020 to include specified information. Section on "Technical Assistance/Intervention" updated to reflect AB 1808 which establishes a single statewide system of support for districts and schools, and AB 1840 which provides that a district receiving an emergency apportionment will be deemed to have been referred to the California Collaborative for Educational Excellence. Regulation updated to reflect AB 1840 which requires data in the LCAP to be reported in a manner consistent with the California School Dashboard and requires districts to post their LCAP prominently on the homepage of their web site. Section on "Annual Updates" deleted since the annual updates follow the same process and adhere to the same template as the initial LCAP.

BP 5141.52 Suicide Prevention - Policy updated to reflect NEW LAW (AB 2639) which requires boards of districts that serve grades 7-12 to review the district's suicide prevention policy at least every five years and update it as necessary. Regulation updated to reflect NEW LAW (SB 972) which requires districts that issue student identification cards to print specified suicide prevention hotline numbers on the cards effective July 1, 2019. Regulation also reflects NEW LAW (AB 1808) which requires CDE to identify online training programs that districts can use to train students and staff regarding suicide awareness and prevention.

[BB 9322 Agenda-Meeting Materials.pdf](#)

[BB 9324 Minutes and Recordings.pdf](#)

[BP 0420 School Plans - Site Councils.pdf](#)

[BP 0450 Comprehensive Safety Plan.pdf](#)



### **9.5 Authorization to Join Education Technology Joint Powers Authority (EdTech JPA) with Resolution #2020-07 ED Tech JPA**

**RECOMMENDATION:** The Black Oak Mine Unified School District desires to become a member of the Education Technology Joint Powers Authority (EdTech JPA). EdTech JPA acts as a procurement vehicle for technology goods and allows EdTech JPA Members to leverage contracts established through the Request for Proposal (RFP) process, thus alleviating Members' administrative costs and overhead. Each EdTech JPA contract leveraged by the District must be Board approved and executed prior to any obligation to the District.

It is recommended that the Board of Trustees adopt Resolution #2020-07 ED Tech JPA.

**BACKGROUND:** The Ed Tech JPA exists to provide competitively procured, high-quality technology products for our members. All California public agencies are eligible to join the Ed Tech JPA at no cost. Ed Tech JPA Members can leverage competitive contracts for a variety of software and technology products. The Ed Tech JPA is currently accepting membership applications.

### **9.6 Document Tracking Services Agreement**

**RECOMMENDATION:** It is recommended that the Board of Trustees take action to approve the Document Tracking Services Agreement.

**BACKGROUND:** Document Tracking Services (DTS) provides cloud-based document services to Black Oak Mine Unified School District. This licensing agreement allows for five documents to be accessed including the LCAP template, School Plan for Student Achievement, School Accountability Report Card, Comprehensive School Safety Plans and others. The contract is for \$1,365 and is paid from the General Fund.

### **9.7 2019-20 Every Student Succeeding Act Per Pupil Expenditure (PPE) Report**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to approve the 2019-20 Every Student Succeeding Act Per Pupil Expenditure (PPE) Report, as presented.

**BACKGROUND:** The 2019-20 Every Student Succeeding Act Per Pupil Expenditure (PPE) Report was submitted to the CDE in February. This new reporting system breaks down Title Program spending on a per pupil basis.

### **9.8 Approval of Auditing Services Contract – Appointment of Auditors**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider approving the contract and appointing the auditing firm of Christy White, Inc. as the District's auditor for the 2019-20, 2020-21, and 2021-22 school years.

**BACKGROUND:** The El Dorado County Office of Education has requested that school districts take formal Board action to approve contracts and appoint an auditor for the District With the District's contract for auditing services expiring along with several other El Dorado County School Districts, the County Office of Education spearheaded a search for auditing services on behalf of these districts. Following a formal RFP bid and interview process, each District selected its auditing services firm. From this process, Christy White, Inc. was determined to be the best fit to provide these services for Black Oak Mine Unified School District. Christy White, Inc. has extensive experience

in providing audit services to districts around the State and receives an endorsement from CSBA. Moreover, legislation requires that if the same audit firm or audit partner has performed the audit for the previous nine years, the district must use a different auditing firm and/or audit partner. With multiple partners in Christy White, Inc., partner rotation will occur when required to meet compliance.

[Christy White, Inc. 02.25.2020 Auditing Services Contract.pdf](#)

### **9.9 Award of Contract for Wide Area Network (WAN) Services RFP #01-2020 BOMUSD-WAN**

**RECOMMENDATION:** It is recommended the Board of Trustees award the Wide Area Network (WAN) Services contract to AT&T for the 2020-2021 E-rate Funding Year, and delegate authority for District staff to finalize the contract with the selected vendor.

**BACKGROUND:** The Federal E-rate program, administered by the Universal Service Administrative Company (USAC), provides discounts to schools and libraries for eligible services, including internet access, internal connections, basic maintenance, and broadband services. The program requires a competitive procurement process for all contracts that will seek E-rate discounts, and a contract must be in place prior to the applicable E-rate Funding Year 2020 (July 1, 2020 -June 30, 2021). In compliance with E-rate rules, the District filed the FCC Form 470 (Description of Services Requested and Certification Form) for Wide Area Network (WAN) Services and posted its Request for Proposals for Wide Area Network (WAN) Services (RFP #01-2020 BOMUSD-WAN). The deadline to submit the proposals was February 18, 2019, more than 28 days after filing the FCC Form 470.

One vendor submitted a proposals to the District's RFP for Wide Area Network (WAN) Services. Staff evaluated the proposal using the following evaluation criteria:(1) pricing of eligible products and or services (30%); (2) pricing of ineligible products and or services (10%); (3) design and technical bid submittal (15%); (4) implementation cost (20%); (5) vendor references (5%); (6) experience with the district (5%); (7) ability to deliver service at the start of funding year (5%); (8) ability to deliver service throughout the district geographic region (5%); and (9) financial stability (5%).

In accordance with E-rate program requirements, District staff determined that the company with the most cost effective overall solution, with price being the heaviest-weighted factor and all other evaluation factors considered, was AT&T. The estimated monthly cost ranges from \$450-\$989 per location. The District's E-rate discount is estimated to be 60% of the costs of the eligible contract, based on Districtwide level of poverty and urban/rural status.

[WAN Services AT&T RFP Cost Proposal Black Oak Mine USD 200010816 Cost Proposal.pdf](#)

[WAN Services AT&T RFP Proposal Black Oak Mine USD 2000010816 ASEoD-5 AT&T proposal.pdf](#)

[WAN Services RFP Proposal Scoring Matrix 02.25.2020.pdf](#)

### **9.10 Personnel Action: Certificated Employment - .5 FTE Home School Teacher**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Emily Swanson as a .5 FTE Home School Teacher for the American River Charter School for the 2019-20 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

[ARCS CERTIFICATED EMPLOYMENT 3.12.20.pdf](#)

### **9.11 Personnel Action: Classified Employment - .5 FTE Utility Maintenance**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Kevin Preuss as a Utility Maintenance worker for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** This position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

**9.12 Short Term Employment - Cheer Adviser**

RECOMMENDATION: It is recommended that the short-term employment action to employ coaching personnel be approved as submitted.

BACKGROUND: The attached short-term employment action is submitted in accordance with the Education Code and District policy. Education Code 45103 defines "short-term employee" as any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. "Short-term employees", employed and paid for less than 75% of a school year, are not a part of a bargaining unit.

[SHORT TERM COACHES - Lera.pdf](#)

**9.13 American River Charter School Vendors**

**9.14 Board Study Session Minutes from February 25, 2020**

[2-25-2020 Meeting Minutes.pdf](#)

**9.15 Purchase Orders, Warrants, Bids and Quotes**

RECOMMENDATION: It is recommended that 2019-20 fiscal year Batch numbers 0049-0057 dated February 5, 2020 to February 27, 2020 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund for a total \$524,572.31 be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

| <u>Fund Name and Number</u> | <u>Amount</u> |
|-----------------------------|---------------|
| General Fund 01             | \$475,336.47  |
| Charter School Fund 09      | \$28,005.23   |
| Cafeteria Fund 13           | \$16,301.58   |
| Enterprise Fund 63          | \$1,079.03    |
| Fund 75                     | \$3,850.00    |
| Total                       | \$524,572.31  |

[Purchase Orders, Warrents, Bids, and Quotes.pdf](#)

**9.16 Gifts, Donations, and Bequests**

RECOMMENDATION: It is recommended that the board of trustees consider taking action to accept the gifts donated.

BACKGROUND: The following gifts were donated to the District:

- 1) The Divide Music Coalition donated choir music, choir accompaniment CD's, Theory books, band books, sax

swab, chior method books, chior music (as octavos and 1 accompaniment CD). The estimated value of itmes is \$828.21. The items are to be used in the music program at Golden Sierra Junior Senior High School.

2) Cool Bunz & Beans donated \$762.00 to be used at the Northside music program.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor.

[Bunz & Beans donation.pdf](#)

[Divide Music Coalition Donation.pdf](#)

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## **10. REPORTS OF THE BOARD**

### **10.1 Board Reports**

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## **11. FUTURE MEETINGS**

### **11.1 Dates of Future Meetings**

The next meetings of the Board of Trustees are:

Regular Meeting - Thursday, April 16, 2020 at the District Office at 7:00 PM

Board Study Session - Thursday, April 30, 2020 at the District Office at 5:30 PM

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## **12. ADJOURNMENT**

### **12.1 Time**